

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
19 April 2018  
BOARD MEETING**

Presiding: Carlton Christensen, Chair

Time: 12:34 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Carlton Christensen, Chair 2018  
Dr. Dagmar Vitek, Vice-Chair (Left at 2:27 p.m., prior to Item #10.)  
La Vone Liddle  
Maureen M. Wilson

Trustees Absent: Karen Okabe

Others Present: Ary Faraji, Ph.D., Executive Director  
Gregory White, Ph.D., Assistant Director  
Aleta Fairbanks, CFO  
Josh Nielsen, Utah State Tax Commission (Left after Item # 3.)  
Alex Urosevic, Utah State Tax Commission (Left after Item # 3.)

**1. Roll Call:**

The meeting was called to order at 12:34 p.m.; it was confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

**2. Public Comment:**

There were no comments.

**3. Presentation and Discussion Regarding Annexation, New Growth, and Certified Tax Rates from the Utah State Tax Commission:**

Executive Director Faraji informed the Board about how helpful Josh Nielsen and Alex Urosevic from the Utah State Tax Commission have been in regards to our

questions regarding annexation, taxes, and revenues. Executive Director Faraji also briefly gave an overview of the District's taxing area before and after the recent annexations. The Magna area's annexation was recorded on 9 November 2017; the District will receive tax dollars on these properties because the annexation was recorded in 2017. The South Salt Lake Valley Mosquito Abatement District and Salt Lake City annexations were recorded in January and February of 2018; therefore, the District will not receive tax dollars on these properties until 2019. Josh Nielsen and Alex Urosevic explained how the figures are derived for the certified tax rate website. Information from the Board of Equalization and the Treasurer's Office needs to be collected prior to completing the tax detail/calculations that are posted online. Procedures for calculating new growth, RDA, and fluctuating personal property assessments were also discussed. The benchmark is the highest amount of previously-received amount of tax dollars; an entity has to exceed the benchmark sum prior to receiving new growth tax dollars. An explanation in more detail can be found on YouTube, UAC Certified Tax Rate: "Property Tax Administration in Utah Workshop: Certified Tax Rate Website."

**4. Approval of the 22 March 2018 Minutes of the March Monthly Board Meeting:**

The minutes of the March Board Meeting had been reviewed previously by the Board Members, and no corrections were necessary. Trustee Liddle made a motion to approve the 22 March 2018 Monthly Board Meeting Minutes. The motion carried unanimously after being seconded by Trustee Vitek.

**5. Approval of the 29 March 2018 Minutes of the March Electronic Board Meeting:**

The minutes of the March Board Meeting had also been previously distributed to the Board Members for review. As no corrections were necessary, Trustee Wilson made a motion to approve the 29 March 2018 Electronic Board Meeting Minutes. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

**6. Presentation of the March 2018 Financial Statements and Approval of Bills for Payment:**

The Board Members had received a copy of the financials prior to the Board Meeting. CFO Fairbanks reviewed the account balances, revenue, and expenses of the General Fund, Capital Projects Fund, and the Local Building Authority. The reconciled bank statement, balance sheets, and credit card receipts for each credit card statement with a balance over \$1,000 were simultaneously circulated for the Board to examine. Trustee Vitek made a motion to approve March's bills for payment and the March 2018 Financial Statements; Trustee Wilson seconded the motion, and it passed unanimously.

**7. Bond, Construction and Architect Updates:**

The 2018 Bond is now complete; an electronic copy was sent to the Board Members, and the hard copy will be available at the District for review. Executive Director Faraji thanked the Board Members for attending today's groundbreaking ceremony. We have been extremely pleased with Construction Control Corporation and Hogan Construction, and things are moving along smoothly. Responses to Salt Lake City's Design Review Team comments have been made, and we are hoping that Salt Lake City will provide us with the building permits soon. Additional boring holes in the ground have been requested since they were not previously conducted where the actual buildings were going to be located; it is our best interest to comply with this testing. Our Geotech costs for this additional work should be approximately \$2,500.00.

**8. Annexation Updates:**

This morning, Executive Director Faraji noticed that the cover sheet of the officially-recorded annexation documents which the Lieutenant Governor's office had prepared correctly indicated Salt Lake City at the bottom of the document, but it mistakenly listed South Salt Lake Valley MAD at the top. All of the supporting documentation was correct. He alerted the Lieutenant Governor's personnel concerning this error, and they responded with a corrected copy without hesitation. The corrected annexation documents will be recorded once again right away.

There has been no official update on the Emigration Metro Township annexation as of yet from the Council. However, Executive Director Faraji received a phone call from one Council Member (Gary Bowen) and was informed that Emigration does not have an interest at this point to be annexed into SLCMAD. They have been looking at alternative ways to take care of their mosquito issues and may be speaking with a private contractor. Executive Director Faraji thanked Mr. Bowen for his time and input and informed him that we are only a phone call away should they require any assistance with mosquito control, regardless of whether they are annexed into our taxing boundary or not. We will not pursue official annexation with Emigration Metro Township, unless approached by them in the future.

**9. Discussion and Approval of Changes to Board Bylaws:**

The Board Members had received an amended draft copy of the Board Bylaws for their review prior to the Board Meeting. The main changes were in regards to newly Utah State-stipulated travel policies for Board members. After a lengthy discussion, it was decided to approve the Bylaws as amended, including the minor changes that had been made during the meeting. This motion was made by Trustee Liddle, seconded by Trustee Wilson, and passed unanimously.

**10. Report on Attended and Reminder / Approval of Upcoming Training / Meetings:**

- **NCMCA, 5-6 April 2018, Winnipeg, Canada**

Executive Director Faraji reported that it had been brutally cold in Winnipeg, Canada! He delivered a presentation on our District's operations at the North Central Mosquito Control Association meetings. The presentation created a lot of interest, as was indicated by the number of questions that were asked, particularly in regards to our 3D printer.

- **CDC ELC, 9-10 April 2018, Atlanta, GA**

The CDC is interested in developing a cross-state collaboration and sharing of resources, so the State of Utah funded Assistant Director White's participation in the CDC ELC (Epidemiology and Laboratory Capacity) meetings with some available ELC funding. Assistant Director White presented a talk about the District's experience on employing the California Surveillance System (Cal Surv) in Utah. SLCMAD has been working to get our own version of this database (U Surv) functioning in Utah. The presentation created a lot of interest, and our District is hosting a webinar on this topic when a sufficient number of districts in Utah sign up to receive more training. The opportunity to utilize tools from other areas is scintillating.

Assistant Director White was also able to see CDC's historical display/museum. The curator who set up this display offered to help set up our display once our new facility is completed. Manager Faraji is considering dedicating space for a national mosquito control museum, in addition to highlighting the history of mosquito control in Utah, and our own operations.

- **UMAA Spring Workshop, 14 April 2018, North Salt Lake, UT**

Trustee Wilson and most of the District's seasonal and regular employees attended this year's UMAA Spring Workshop. Most of the presentations were informative and provided some useful background information.

- **UGIC, 7-9 May 2018, Vernal, UT**

IT/GIS Specialist Dewsnup will be attending the Utah Geographic Information Council's annual conference in Vernal, Utah. He will receive updated training on ESRI technology and software solutions, recommendations for interactive web mapping, UAV & FAA training, and the opportunity to network with other techies.

- **IMVCA, 8-10 May 2018, Nampa, ID**

The Idaho Mosquito and Vector Control Association initially invited Executive Director Faraji to present at their Spring Workshop in Nampa. This year, they plan to focus on Integrated Mosquito Management techniques and strategies. He has heard nothing further from the association; if they don't contact him soon, he will not be attending their meetings.

- **AMCA Washington Days, 14-16 May 2018, Washington, D.C.**

Executive Director Faraji, CFO Fairbanks, Trustee Liddle, and Trustee Christensen will be attending the AMCA Washington Days meetings in 2018.

**9. Executive Director's Report:**

Prior to this meeting, the Board received a copy of the Executive Director's Report containing the regular monthly data. Four or five traps have already been established in the newly-annexed Magna area. In addition to the increased surveillance, our District will also provide larval and aerial treatments to reduce their mosquito populations.

Our Operations Supervisor, Jason Hardman, has plans to meet with Blue Stake concerning fiber optics and underground vaults. We are hoping to put together a program inspecting and treating these vaults.

We have had a good response to our Biologist and Education Specialist positions. The deadline is 20 April 2018; we will create a short list of 3 to 5 applications and then conduct interviews.


Concerning Board appointments, the Salt Lake City Council plans to assign a two-member committee to study and make a formal recommendation to the Council concerning whom to appoint to the SLCMAD's board.

**10. Probable Agenda Items for 24 May 2018 Monthly Board Meeting, 12:30 p.m.:**

- Construction Updates
- Annexation Update
- Executive Director's Report

**11. Adjournment:**


Trustee Wilson made a motion to adjourn the meeting at 2:41 p.m. A boxed lunch will be available at noon for the Board Members prior to the 24 May 2018 Board Meeting.



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Ary Faraji, Executive Director

24 MAY 2018  
Date



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Carlton Christensen, Chair

5/24/18  
Date